

ELECTRONIC AGM VOTING AND MEETING MANAGEMENT

FACT SHEET

Electronic voting is the most efficient and accurate way of putting your company firmly in control of your meetings and empowering your shareholders.



In the last five years there has been a marked increase in the level of voting at company general meetings and a move from a show of hands to resolutions being taken by poll. These factors have led to a need to automate the voting process.

In response to the changes, IML has developed an electronic voting system that streamlines the voting process. Shareholders are provided with handsets and Smartcards at registration that link voting rights to their shareholdings. Votes are recorded instantly and accurately with the option of results being displayed live on-screen. A comprehensive set of reports are produced post-event.

GREATER ACCURACY

Shareholder entitlement data is taken directly from the register, ensuring all attendees are assigned the correct voting rights. All voting is conducted via a poll rather than the traditional show of hands, producing a more accurate result.

INCREASED SPEED AND SIMPLICITY

The registration process is completed quickly and efficiently, with confirmation of registered votes sent instantly to shareholders' keypads and poll results available immediately. The smartcard and interactive keypad link each shareholder with the appropriate account on the register, providing straightforward, easy to use technology.

INCREASED TRANSPARENCY

You receive a detailed audit trail, allowing greater scrutiny of results, which have been conducted in full regulatory and legislative compliance. A range of customised reports are also available and can be produced within minutes.

GREATER CONTROL

Live information is available to your meeting management team, displaying up to date details of all attendees and their voting status; assisting the chairman and board to prepare for any questions from large shareholders or known dissenters. Any potential swing as a result of live votes cast can be viewed prior to the event, allowing you to alter your strategy accordingly. A results summary allows the voting status to be previewed before the poll is closed.

REINFORCE YOUR REPUTATION

Following widespread success in the UK, this system puts you at the forefront of corporate governance, innovation and world's best practice, and is widely accepted as the way forward for company meetings in this country.

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MEETING MANAGEMENT AND ELECTRONIC VOTING SYSTEM

HOW DOES IT WORK?

CLIENT TESTIMONIAL

"It is crucial for BA to demonstrate a proactive approach to reform in order to highlight our unwavering commitment to living up to the expectations of our shareholders.

IML's electronic keypads modernise our AGM and keep it in line with changing times and technology.

More importantly, they hold us and our practices fully accountable and transparent.

I firmly believe that electronic voting is the future and will become standardised practice at all AGMs, providing shareholders with a familiar format they can have complete confidence in."

Sarah Billington, Manager Shareholder Services - British Airways Plc



HOW THE AGM SYSTEM WORKS

STEP 1: ATTEND



Shareholder attendance cards are scanned on arrival, simplifying and speeding up the registration process. Corporate representatives, proxies, guests and press are also registered at this point and their details are added to the meeting database allowing them to be tracked via the vote monitor, affording greater transparency.

STEP 2: REGISTER



A Smartcard is issued to the shareholder containing a reference number, which is linked in with the voting rights. No confidential shareholder information is stored on the card so if it is lost, it can easily be cancelled and replaced.

STEP 3: MONITOR

Resolution 1	Open	Handsets	Votes
For	30	342,027,383	99.91%
Against	18	313,730	0.09%
Withhold	2	3,831,558	
0	Split		

You can stay focused on your meeting using the vote monitor, which keeps track of many details, including attendee information and a preview of polls showing potential swing.

STEP 4: VOTE



With the Smartcard inserted into the handset, the shareholder votes on the resolutions. Unlike a show of hands, the vote is instantly recorded, improving shareholder perception through efficient use of modern technology.

A message on the handset screen confirms that the vote has been cast. Split votes can also be performed live while a vote is taking place.

STEP 5: RESULTS

RESOLUTION 3		
To declare a final dividend of 35p Per Share		
	Votes	%
1. For	344,679,209	99.67
2. Against	1,294,787	0.33
1,418,564 abstain votes		
Resolution Carried		

Results are displayed instantly on screen with the option of showing abstentions. The results screen can be fully configured to reflect your company's branding.

STEP 6: REPORT

Reports are produced automatically, including the scrutineers report. An archive of the event is burnt onto CD containing all reports and the meeting audit.